



## Reconciliation Analyst

Are you curious, motivated, and forward-thinking? At FIS you'll have the opportunity to work on some of the most challenging and relevant issues in financial services and technology. Our talented people empower us, and we believe in being part of a team that is open, collaborative, entrepreneurial, passionate and above all fun.

### About the team:

We are the international Reconciliation Team, based in Nicosia, providing financial reconciliation services to our PRIME customers.

### What you will be doing:

We are seeking a skilled specialist with knowledge and experience of financial reconciliation and data analysis, preferably within the financial industry, to manage a system reconciliation service involving daily balancing activities for TSYS clients. The key responsibilities of the role will be:

- Conduct daily reconciliation of the PRIME service for clients and produce a consolidated reconciliation status report for all clients
- Investigate out-of-balance incidents and raise tickets if necessary for root cause resolution and data recovery, tracking them to resolution
- Participate in designing and testing automated balancing spreadsheets for new clients tailored to their specific configuration
- Participate in the analysis, design and testing of additional reconciliation checkpoints as necessary for existing clients

### What you bring:

- 5+ years relevant experience in IT/Payments/Bank/Finance domain
- Educated to degree level in a numerate subject, e.g. Finance, Banking, IT or equivalent
- Advanced knowledge of Microsoft Excel and LibreOffice including ability to design and use pivot tables, macros and formulae
- Ability to work independently to a pre-agreed schedule and support the Team whenever required
- Excellent communication skills - ability to communicate clearly and concisely in English, both verbally and in writing
- Excellent attention to detail and accuracy of reporting
- A self-starter, pro-active and able to operate on their own initiative

### Added bonus if you have:

- Basic knowledge and experience on SQL, Python and scripting
- Basic knowledge on Jupyter Lab would be an advantage
- VBA knowledge would be an advantage
- London Chamber of Commerce and Industry (LCCI) Higher Accounting would be an advantage

### What we offer you:

- A work environment built on collaboration, flexibility and respect
- Competitive salary and attractive range of benefits designed to help support your lifestyle and wellbeing, including:
  - Private medical insurance for you and your family, non-contributory, in and out patient cover
  - A well-established, strong provident fund
  - Life insurance (3x base salary)

- 21 days' holiday increasing with length of service, plus public / bank holidays
  - Flexible working (hybrid model – part from home, part from office)
- Varied and challenging work to help you grow your skillset
- Wellbeing initiatives with access to support services
- On-site subsidized canteen
- Modern offices opposite the Mall of Cyprus with gym and showers, games room (pool table, table tennis, darts, table football, PlayStation) & prayer/meditation room
- Mall of Cyprus Store discounts
- Regular social events and charitable initiatives to give back to our community.

**FIS is committed to providing its employees with an exciting career opportunity and competitive compensation. The pay range for this full-time position is EUR 24,230.00 – EUR 30,000.00 and reflects the minimum and maximum target for new hire salaries for this position based on the posted role, level, and location. Within the range, actual individual starting pay is determined by additional factors, including job-related skills, experience, and relevant education or training. Any changes in work location will also impact actual individual starting pay. Please consult with your recruiter about the specific salary range for your preferred location during the hiring process.**

**To apply for this position, please visit our website <https://careers.fisglobal.com> and apply through the online system. All applications will be treated in the strictest confidence.**